

Dear Student

Arden Orientation Day and Enrolment Day - 26th June 2018 - 8:45am - 2:50pm and 23rd August 9.30-11.30am

As we enter the examination season I wanted to write and wish you all the very best in your exams. I am sure you are being supported well by all your teachers and families and I hope you achieve the grades you deserve on August 23rd.

On **June 26th** we are inviting you to visit us for a one day orientation. This is a chance to meet the Sixth Form teachers who will be looking after you during your journey through Arden and to experience or 'taste' the lessons you chose at interview. You will also meet some of our current year 12 students who will be able to give you an insight into Sixth Form life.

On arrival please report to the main reception in our Crown building where you will be welcomed and seated in the main hall. We will start **promptly at 9:00am**. The day will conclude at 2:50pm. Lunch will be provided. Dress code for the day is in accordance with the Arden Dress Code (attached).

If you are unable to attend your orientation day it is important that you let me know in order to keep your offer of a place at Arden secure. Please let me know in advance via our school support officer, Ms Francis, at catherine.francis@scwa.org.uk.

Arden Enrolment day - August 23rd 9.30am to 11.30am

Arden enrolment will take place on GCSE results day on the 23rd August from 9.30am - 11.30am in the Crown Building. The process can take over an hour and we ask that you are patient on the day to ensure you are fully enrolled onto the most appropriate courses.

You should bring the following documentation with you:

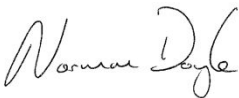
- £10 registration fee
- Examination results
- Details of your parent/carer/guardian contact phone number (mobile, home and work) and email address.

If you are unable to attend on enrolment day you may send a representative with written permission and the documentation outlined above to enrol on your behalf. Unfortunately, we will not be able to hold places open after enrolment day for applicants who have not enrolled. If you are likely to be out of the country on the day and have no representative you could appoint please get in contact with me as soon as possible to discuss this matter further.

I wish you a wonderful summer holiday and look forward to welcoming Year 12 students for the sixth form induction week starting on the 4th September

Once again I wish you all the very best in your examinations.

Kind regards



Norman Doyle
Head of Arden school

Aspire, Strive, Thrive,
Relentlessly pursuing excellence...

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Stationers' Crown Woods Academy is part of Leigh Academies Trust

ARDEN SIXTH FORM DRESS CODE

Sixth Form students are role models for pupils in the 11-16 schools (Ashdown, Delamere and Sherwood) in every aspect of school life. We expect Arden students to be the best ambassadors for both the sixth form and the academy and consider the standards of dress to be an important reflection of the culture in Arden Sixth form. Stationers' Crown woods Academy is a workplace and our expectation is that students' should dress accordingly. The dress code in Arden is "Smart". We believe that this will both prepare students for their studies and for life beyond Arden Sixth Form. We have produced a guide (see below) of what we mean by "Smart" and expect students to follow it. Students who fail to follow the dress code will be asked to go home and change and will consequently lose valuable learning time. The final decision on whether an item or outfit falls in line with the dress code rests with the Head and Deputy Head of school.

	Allowed	Not Allowed
Jacket (Blazer)	Plain suit style only in dark or neutral colours. Patterns such as pinstripes or checks are permitted.	Leather Jacket Casual Jacket Brightly coloured suit jackets Unconventional designs on blazers Denim
Shirt	A plain neutral coloured blouse/shirt. A discretely patterned (such as pinstripe or checked) blouse or shirt. Chiffon blouses with vest under garment. Discrete piping or edging commensurate with that which would be acceptable in a professional workplace. Short sleeve shirts.	T Shirts (of any description) Large logos/branding on shirts. Strappy tops Sleeveless blouses. Blouses with plunging neck lines. Tops that expose the Abdomen Strapless tops Backless Tops
Jumpers and Cardigans	Dark or neutral coloured V neck jumper or cardigan.	Hoodies School PE clothing Gilets
Dresses	Smart dresses in dark or neutral colours Shift dresses in dark or neutral colours	T shirt dresses
Skirt	Dark or neutral coloured skirt worn to at least mid-thigh length.	Short Skirts No maxi skirts
Trousers	Full length tailored trousers or chinos	Jeans Tracksuit bottoms ¾ length trousers Fashion trousers (eg brightly coloured) Tracksuit bottom style trousers. Leggings/jeggings Shorts.
Shoes	Professional style shoes or boots	Canvas Pumps Trainers Sandals Converse style shoes Flip-flops
Coats	Outdoor coats/overcoats may be worn to and from the academy; however they are not permitted whilst in any school building on campus.	Hoodies
Accessories	Most jewellery is considered acceptable; however, students may be required to remove items if an excessive amount of jewellery is worn. Single stud on side of nose Conventional brown or black belts plain metal clasps. A professional style tie or scarf	No fabric, coloured or branded belts No facial hoops or bars No caps on campus No hats inside any school building on campus. Large logos, images or branding on ties. An outdoor style scarf or shawl used to accessorise whilst indoor.