

2nd December 2019

Dear Parent/Carer,

We are delighted to inform you that we have arranged an extremely exciting residential trip to New York / Washington DC open to all students in Years 7, 8 and 9. We will be leaving the Academy on Friday 28th May 2021 and returning on Wednesday 2nd June 2021.

This trip has been organised for enrichment purposes and attendance is voluntary. On the trip students will get the opportunity to discover the culture and history of American sport. The cost of the trip will be £1030.00 and includes flights and transport when in America, it also includes bed and breakfast accommodation, a tour of the iconic Empire State Building, a Staten Island Ferry Boat Cruise and a visit to a High School. Whilst there students will take in sights in both cities including the Washington Memorial and the White House; American Natural History Museum, Statue of Liberty, World Trade Centre Memorial and much more. **To confirm your child's place, an initial non-refundable deposit of £150.00 must be received by Monday 16th December 2019.** Places will be allocated on a first come, first serve basis.

Parents/Carers must pay the installments by the dates stated below but may choose to follow the allocated payment schedule in regards to the amount:

First Deposit By Monday 16th December 2019: **£150.00**
Second Deposit By Monday 20th January 2020: **£200.00**
Third Deposit By Monday 6th April 2020: **£107.50**
Fourth Deposit By Monday 13th July 2020: **£107.50**
Fifth Deposit By Monday 14th September 2020: **£107.50**
Sixth Deposit By Monday 18th January 2021: **£107.50**
Final payment By Monday 1st March 2021: **£250.00**
Total trip cost **£1030.00**

There are **40** places available on this trip and we very much hope that students will wish to join us for this exciting opportunity. The Academy will keep a waiting list of students who are unsuccessful in securing a place. If a student has to withdraw from the trip, the Academy will make every endeavour to fill the place from the waiting list but if this is not possible, then tour operator terms and conditions will apply.

Please do not hesitate to contact the Academy if you have any questions or concerns you would like to discuss.

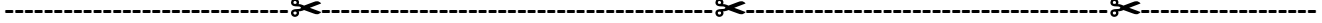
Yours sincerely,

Trip Leaders: Mr Langford & Mr Huxley



STATIONERS'
CROWN WOODS ACADEMY

Principal: Mr Wayne Barnett



Reply Slip

Name of Student:

Return to Trip Leader: Mr Huxley in 2012

I give permission for my child to attend the New York / Washington DC I enclose a non-refundable deposit of £150.00 (Cheques should be made payable to **Stationers' Crown Woods Academy**).

Signed _____

Date _____

Please specify any medical conditions your son/daughter have below:

Does your son/daughter have any dietary requirements? YES / NO

If yes please specify below:

In case of emergency please contact: _____ TEL:



**STATIONERS'
CROWN WOODS ACADEMY**
Principal: Mr Wayne Barnett

Parental Consent for Images – Conditions of Use



In the following document, the term 'We' refers to Leigh Academies Trust as a whole; this includes, but is not limited to, the academy at which your child is currently a student. 'You/your', refers to the named child's parent or guardian.

Please identify yourself and your child below:

Full name of child:

Parent/carer name:

Leigh Academies Trust (LAT) declare that:

- LAT will not use the personal details or full names (which means both first name and surname) of any child or adult in a photographic image, on video/DVD, on our website, on social media platforms, in our prospectus, or in any of our other printed publications.
- LAT will not include personal addresses, emails, telephone numbers on video, on our website, on social media platforms, in our prospectus, or in other printed publications.
- If we use photographs of individual children, we will not use the name of that child in the accompanying text or photo caption without your consent. If we name a child in any text, we will not use a photograph of that child to accompany the article.
- LAT may include pictures of children and/or staff that have been drawn by the children.
- LAT may use group photographs or footage with general labels, such as 'making Christmas decorations'.
- LAT will only use images of children who are suitably dressed.
- LAT will discuss the use of images with children in an age appropriate way to role model positive Behaviour.
- This consent may be withdrawn in writing by the parent/guardian at any time. Please address any such correspondence to Leigh Academies Trust; our postal address can be found at the foot of this page, alternatively please email: photodesk@latrust.org.uk.

Please confirm:	
LAT may use your child's photograph/image in displays around the academy at which your child is a student	
LAT may use your child's photograph/image/footage on our website/social media platforms, or other electronic communications	
LAT may use your child's photograph/image for marketing purposes, (this may include material relating to other academies within Leigh Academies Trust)	
You are happy for your child to appear in the media e.g. if a newspaper photographer or television film crew attend an event organised by the setting	
Please delete as appropriate	YES / NO

Please sign to confirm:

I have read and understood the conditions of use and I am also aware of the following;

- Websites can be viewed across the globe and not just in the United Kingdom, where UK law applies.
- As parent/guardian, I/we will discuss the use of images with our children to obtain their views, if appropriate.
- As the child's parent/guardian, I/we agree that if I/we take photographs or record footage featuring children other than our own children, the resulting content will only be kept for personal use.

Parent/carer signature Date